**WCAG 2.1 Checklist – Comments/Observations**

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| **Web content is made available to the senses - sight, hearing, and/or touch** |
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| **Guideline 1.1 Text Alternatives: Provide text alternatives for any non-text content.** |
| Comments/observations:  All images, buttons and inputs (non-text content) have descriptive alt-text and values. |
| **Guideline 1.2 Time-based Media: Provide alternatives for time-based media.** |
| Comments/observations:  The website does not currently use any time-based media, so these standards aren’t applicable. |
| **Guideline 1.3 Adaptable: Create content that can be presented in different ways (e.g., simpler layout) without losing information or structure.** |
| Comments/observations:  All the content is adaptable and does not lose and any information or structure when presented in different ways.  Our site does not currently contain and tables or tabular data. |
| **Guideline 1.4 Distinguishable: Make it easier for users to see and hear content including separating foreground from background.** |
| Comments/observations:  All components on the website pass the ‘contrast ratio standards’.  The audio standards aren’t applicable to this site as there is no audio components present.  All text spacing standards are adhered too. |
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| **Operable Interface forms, controls, and navigation are operable** |
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| **Guideline 2.1 Keyboard Accessible: Make all functionality available from a keyboard.** |
| Comments/observations:  All functionality is available from a keyboard and the keyboard focus does not get stuck on any page elements. |
| **Guideline 2.2 Enough Time: Provide users enough time to read and use content.** |
| Comments/observations:  No pages or applications have a time limit on the website and we don’t currently use any moving or blinking content. There is also no session timeout functionality used on the site. |
| **Guideline 2.3 Seizures: Do not design content in a way that is known to cause seizures.** |
| Comments/observations:  The website is not a danger to users prone to seizures as there is no flashing or red content. |
| **Guideline 2.4 Navigable: Provide ways to help users navigate, find content, and determine where they are.** |
| Comments/observations:  The majority of page elements are available through links meaning you can skip navigating through the web pages.  All headings are descriptive and appropriate, whilst all links are in a logical order.  Overall, the website is easy to navigate. |
| **Guideline 2.5 Input Modalities: Make it easier for users to operate functionality through various inputs beyond keyboard.** |
| Comments/observations:  The website doesn’t use multipoint or path-based gestures, but all other standards are adhered too. |
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| **Understandable Content and interface are understandable** |
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| **Guideline 3.1 Readable: Make text content readable and understandable.** |
| Comments/observations:  All content is readable and understandable on the website and all language and attributes use the correct syntax. |
| **Guideline 3.2 Predictable: Make Web pages appear and operate in predictable ways.** |
| Comments/observations:  All pages are predictable, and all buttons and links do as their labelled. All elements across multiple pages have the same functionality. |
| **Guideline 3.3 Input Assistance: Help users avoid and correct mistakes.** |
| Comments/observations: Only applicable if you have working forms on your site.  All components that require user inputs had sufficient instructions and labelling, except the input element required to sign up for the website’s newsletter. |
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| **Robust Content can be used reliably by a wide variety of user agents, including assistive technologies** |
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| **Guideline 4.1 Compatible: Maximize compatibility with current and future user agents, including assistive technologies.** |
| Comments/observations:  The website passed all HTML, CSS… validation methods used. The Markup used for the website, followed all specifications and helped improve the accessibility of the site. |
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| **Summary of identified issues** |
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| List issues here:  An issue identified during the accessibility review was related to input assistance (3.3 on the WCAG 2 Checklist). A user is required to input an email address to sign up for the site’s newsletter. The text input element didn’t specify that the text required, needs to be a valid email address including the ‘@’ character.  A second issue raised related to audio content. The website does not contain any audio content, meaning that users who struggle to read or prefer listening to news articles would not find the site accommodating. |

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| **Actions taken to resolve above issues** |
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| List actions here:  To solve the input assistance related issue the development team added a placeholder (‘example@email.com’) to the user unput element. |

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| **Outcomes** |
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| Were you able to resolve all issues? If not, explain why.  The input assistance related issue was solved by the action stated above, as it is now clear what text is expected in the user input element.  Unfortunately, the development team does not have the resources need to include any audio content on the website meaning this issue couldn.t be solved. But it will be included in future development to the website. |